

# Application for Admission to the Academy of the Holy Family

A birth certificate and copy of immunizations must accompany this application. Please see application/tuition fees sheet for information about the nonrefundable application fee which must accompany this applications.

Grade Applying for (circle one): 9 10 11 12

Circle one: Day Student 5-Day Boarder 7-Day Boarder

Year of Entrance: \_\_\_\_\_

Applicant's Full Legal Name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

Student E-mail: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

Social Security Number: \_\_\_\_\_

Religion: \_\_\_\_\_

MOTHER

FATHER

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Home/Work Fax: \_\_\_\_\_

Home/Work Fax: \_\_\_\_\_

Schools and Colleges Attended: \_\_\_\_\_  
\_\_\_\_\_

Schools and Colleges Attended: \_\_\_\_\_  
\_\_\_\_\_

Degree(s): \_\_\_\_\_

Degrees: \_\_\_\_\_

Application for Admission to the Academy of the Holy Family

Part *One* TO BE COMPLETED BY PARENT(S)/ GUARDIAN(S)

To whom should bills be sent? Both Mother Father Guardian

To whom should grades be sent? Both Mother Father Guardian

If parents are divorced or separated, who has legal custody of the applicant? \_\_\_\_\_

A copy of a legal document must be provided if contact with a person is limited or forbidden.

Check all that apply: Mother Deceased Parents Divorced Mother Remarried\*
Father Deceased Parents Separated Father Remarried\*

\*Name of Stepfather \_\_\_\_\_ \*Name of Stepmother \_\_\_\_\_

Other Circumstances: \_\_\_\_\_

Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Present School: \_\_\_\_\_ Public Private Parochial

Current grade: \_\_\_\_\_

School Address: \_\_\_\_\_

Principal or Head of School: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

Previous Schools and Dates of Attendance: \_\_\_\_\_

To what other school(s) have you made, or do you plan to make application for admission?

Please give the names and ages of any brothers and sisters and their year in school:

\_\_\_\_\_

\_\_\_\_\_

Application for Admission to the Academy of the Holy Family

**Part** *One* TO BE COMPLETED BY PARENT(S)/ GUARDIAN(S)

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Names of relatives who attended the Academy of the Holy Family or other schools where Sisters of Charity of Our Lady, Mother of the Church are present (if Academy of the Holy Family please indicate years of graduation):

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How did you first learn of the Academy of the Holy Family?

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What are your expectations regarding your daughter's high school experience?

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Does your daughter have any particular physical conditions of which the school should be aware (hearing, vision, diet, allergy, etc.)? If yes, please describe:

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Has your daughter had any educational evaluations, been tested for a learning disability, or attention deficit disorder?

If yes, when was she tested? \_\_\_\_\_ (Evaluations must be forwarded.)

Has testing ever been suggested? If so, when? \_\_\_\_\_ (Testing must be forwarded).

**BOTH A COPY OF YOUR DAUGHTER'S BIRTH CERTIFICATE AND IMMUNIZATIONS MUST ACCOMPANY THIS APPLICATION. THANK YOU!**



# Application for Admission to the Academy of the Holy Family

## Part *Two- What About Me?*

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TO BE COMPLETED BY APPLICANT

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

To the Applicant: The application process is designed to be interesting and challenging. Please take some time to answer the following questions in your own handwriting.

List below your school, community, and extracurricular activities (such as music, art, drama, sports, clubs, volunteer service, etc.) in order of their importance to you. Let us know the years in which you participated in the activity and any notable accomplishments or awards.

Activity	Grade Level	Positions Held/ Honors Awarded
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Complete the following unfinished statements with a couple of words.

Some words my friends would use to describe me are \_\_\_\_\_

The adjectives I would use to describe my family are \_\_\_\_\_

The classes that I like are \_\_\_\_\_

The classes that I dislike are \_\_\_\_\_

I am most excited about learning when \_\_\_\_\_

I would consider it a great day if \_\_\_\_\_

When there's nothing I have to do, I \_\_\_\_\_

I feel really frustrated when \_\_\_\_\_

Application for Admission to the Academy of the Holy Family

# Part *Two- What About Me?*

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TO BE COMPLETED BY APPLICANT

What are your reasons for wanting to attend the Academy?

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If you are a transfer student, what is your reason for leaving your present school?

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Have you visited the Academy yet? If so, when?

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Present choice of college (if known):

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Present career plans (if known):

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Please attach a recent photo of yourself. **While a typical school photo is acceptable we would prefer one that tells a story about you.**

## Part *Two- What About Me?*

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TO BE COMPLETED BY APPLICANT

Describe your experience with religion.

What kind of program or person has shaped your beliefs about God?

How do you feel about attending religion class daily?

What questions/concerns about faith, God or religion are most important to you?

### **Essays for Application for Admission**

**Attach completed essays to this form. All applicants must complete question one in addition to one of the three remaining questions listed below.**

1. What are you most eager to find at our school and what will be your contribution to our community?
2. Identify and describe a person whom you admire and respect.
3. Imagine a room lined with shelves. On one of the shelves is a box with your name printed on it.  
Describe what would be in that box.
4. Briefly discuss a global or national issue that is important to you (world hunger, environment, homelessness, etc.) Explain why this issue concerns you.

Academy of the Holy Family Release of Records- to be given by parent/guardian to current school

Student Name \_\_\_\_\_ Current Grade \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone of Student \_\_\_\_\_

Current School \_\_\_\_\_

Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone No. of School \_\_\_\_\_

I give my permission for \_\_\_\_\_ School to release all school records of \_\_\_\_\_ to the Academy of the Holy Family. This includes a certified transcript of grades and current courses, standardized test scores, attendance records, health records, psychological reports, and planning and placement team records. For incoming ninth graders, please provide 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade marks. For transfer students, please provide the current high school transcript. **Before entrance into the Academy, school health records must also be forwarded.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

To:

**The Principal or School Counselor:** Kindly assist the Academy of the Holy Family in correctly placing the above-mentioned student by providing all of the requested information. All information will be held in strict confidence. Should you have any questions, kindly call me ask (860) 822-9272.

Sister Mary Loreto, SMC  
Principal

Academy of the Holy Family  
54 W. Main St. Box 691  
Baltic, CT 06330

## Application for Admission to the Academy of the Holy Family

# Principal, Counselor or Homeroom Teacher

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Name of Student \_\_\_\_\_ Applicant to grade \_\_\_\_\_

The items below ask for your sense of this student's emotional and social growth, intellectual development and relationships within the school community. Our ability to effectively evaluate this student is helped considerably by your timely and candid insights. All information that you furnish will be kept confidential to the extent the law allows and will not be retained as a part of the student's permanent record. On behalf of this student, we thank you for your cooperation. Please complete this recommendation and return it to the Academy of the Holy Family.

Your name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

What are the first three words that come to mind to describe this student?

\_\_\_\_\_

# Principal, Counselor or Homeroom Teacher

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## ACADEMIC QUALITIES

Please evaluate the candidate by placing a check in the appropriate column.

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Intellectual curiosity					
Initiative					
Academic performance					
Creativity and imagination					
Motivation					
Willingness to take intellectual risks					
Perseverance					
Ability to organize					
Ability to concentrate					

# Principal, Counselor or Homeroom Teacher

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## PERSONAL QUALITIES

Please evaluate the candidate by placing a check in the appropriate column.

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Honesty/Integrity					
Self-esteem					
Self-discipline					
Leadership					
Sensitivity to others' feelings/ respect for individual differences					
Responsibility					
Reaction to setbacks					
Maturity (relative to age)					
Sense of Humor					

# Principal, Counselor or Homeroom Teacher

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Number of students in the student's entire grade: \_\_\_\_\_

Exact rank in class (from top): \_\_\_\_\_ Estimated rank (by deciles) if exact rank  
not available: \_\_\_\_\_

Has the student been regular in attendance? \_\_\_\_\_

Is there a problem with tardiness? If so, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Has the student in any way been a disciplinary problem? Briefly explain and note any  
serious disciplinary action taken?

\_\_\_\_\_  
\_\_\_\_\_

Has the student been promoted regularly during her school career? If not, please explain:

\_\_\_\_\_  
\_\_\_\_\_

What are the student's strengths?      What are the student's weaknesses?

As a student \_\_\_\_\_ As a student \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

As a person \_\_\_\_\_ As a person \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If her academic record is poor, please suggest possible reasons:

\_\_\_\_\_  
\_\_\_\_\_

To your knowledge, has the student ever been recommended for professional counseling?

If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

# Principal, Counselor or Homeroom Teacher

Does this student have a diagnosed learning disability? If yes, please explain:

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Are you aware of any special circumstances that affect the student's life at school? Please explain:

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If you have additional comments, please note them here:

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Are there any comments you would feel more comfortable sharing in a phone call? If yes, please provide the phone number and the most convenient time to call:

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## PARENT/SCHOOL RELATIONSHIP

Parents are an important part of our relationship with the student. Please share with us any thoughts you have regarding the student's family.

How involved are the parents in the school?

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Are parents realistic about their child's abilities?

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Which word best describes the parents in regard to their child?

Supportive  Demanding  Controlling  Indifferent

Please explain:

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Additional comments:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

*Again, thank you for your time, effort and the helpful information you provided.*

PLEASE ENCLOSE THE MATERIALS REQUESTED ON THE RECORD RELEASE FORM (Copies of final grades for Fall Term, Recent teacher reports or comments (if any), attendance record, standardized test scores, grades since 6<sup>th</sup> grade, psychological reports, and planning and placement team records.)

# Recommendation for Academy of the Holy Family

## FOREIGN LANGUAGE *TEACHER*

Name of student \_\_\_\_\_ Applicant to grade \_\_\_\_\_

The items below ask for your sense of this student's emotional and social growth intellectual development and relationships within the school community. Our ability to effectively evaluate this student is helped considerably by your timely and candid insights. All information that you furnish will be kept confidential to the extent the law allows and will not be retained as a part of the student's permanent record. On behalf of the student, we thank you for your cooperation. Please complete this recommendation and return it to the Academy of the Holy Family.

Your name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

What are the first three words that come to mind to describe this student?

\_\_\_\_\_

### COURSE DESCRIPTION

Title \_\_\_\_\_

Is the course sectioned according to ability? \_\_\_ yes \_\_\_ no

If yes, please briefly explain how this course is sectioned and the student's placement:

\_\_\_\_\_

How often does the class meet?

\_\_\_\_\_

What texts are used? \_\_\_\_\_

By June we will have completed \_\_\_\_\_ of \_\_\_\_\_

chapters.

What is the student's average? \_\_\_\_\_

Were the lessons supplemented by any of the following?

\_\_\_\_\_ Computer exercise

\_\_\_\_\_ Competition outside of school

Other: \_\_\_\_\_

What would be the next course for this student to take in high school?

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### ACADEMIC QUALITIES

How would you rank the student in the following area compared with students of the same age? Please evaluate the candidate by placing a check in the appropriate column:

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Intellectual curiosity					
Initiative					
Academic performance					
Creativity and imagination					
Motivation					
Willingness to take intellectual risks					
Perseverance and thoroughness					
Ability to organize					
Attitude towards subject					
Academic ability					
Ability to reason abstractly					
Ability to think logically					
Oral expression					
Ability to work in a group					continued

Ability to work independently					
Seeks help when needed					
Class participation					
Study habits					
Ability to concentrate					

PERSONAL QUALITIES

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Honesty/Integrity					
Self-esteem					
Self-discipline					
Leadership					
Sensitivity to others' feelings/ respect for individual differences					
Responsibility					
Reaction to setbacks					
Maturity (relative to age)					
Attitude toward self					
Receptivity to others' ideas					
Relationship with teacher(s)					
Peer compatibility					
Sense of Humor					

What are the student's strengths?      What are the student's weaknesses?

As a student \_\_\_\_\_ As a student \_\_\_\_\_

\_\_\_\_\_

As a person \_\_\_\_\_ As a person \_\_\_\_\_

\_\_\_\_\_

If the student handed a paper in late, it would probably be late because the student:

\_\_\_ procrastinates \_\_\_ strives for perfection of expression \_\_\_ has lots of other activities

\_\_\_ does not apply; student's work is never late \_\_\_ other, please explain:

\_\_\_\_\_

How well does the student accept advice or criticism?

\_\_\_\_\_

Within your range of experience, how would you rate the student?

\_\_\_ Truly outstanding \_\_\_ Excellent \_\_\_ Good \_\_\_ Average \_\_\_ Below Average

Are you aware of any special circumstances that affect the student's life at school?

\_\_\_\_\_

\_\_\_\_\_

Does the student attend class regularly? \_\_\_\_\_ Is there a problem with tardiness? If so, please explain:

\_\_\_\_\_

If her academic record is poor, please suggest possible reasons:

\_\_\_\_\_

Does the student have a diagnosed learning disability? If yes, please explain:

\_\_\_\_\_

Are there any comments you would feel more comfortable sharing in a phone call? If yes, please provide the phone number and the most convenient time to call:

\_\_\_\_\_

## PARENT/SCHOOL RELATIONSHIP

Parents are an important part of our relationship with the student. Please share with us any thoughts you have regarding the student's family.

How involved are the parents in the school?

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Are parents realistic about their child's abilities?

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Which word best describes the parents in regard to their child?

Supportive  Demanding  Controlling  Indifferent

Please explain:

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Additional comments:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

*Again, thank you for your time, effort and the helpful information you provided.*

# MATH *TEACHER*

Name of student \_\_\_\_\_ Applicant to grade \_\_\_\_\_

The items below ask for your sense of this student's emotional and social growth intellectual development and relationships within the school community. Our ability to effectively evaluate this student is helped considerably by your timely and candid insights. All information that you furnish will be kept confidential to the extent the law allows and will not be retained as a part of the student's permanent record. On behalf of the student, we thank you for your cooperation. Please complete this recommendation and return it to the Academy of the Holy Family.

Your name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

What are the first three words that come to mind to describe this student?

\_\_\_\_\_

## COURSE DESCRIPTION

Title \_\_\_\_\_

Is the course sectioned according to ability? \_\_\_ yes \_\_\_ no

If yes, please briefly explain how this course is sectioned and the student's placement:

\_\_\_\_\_

How often does the class meet?

\_\_\_\_\_

What texts are used? \_\_\_\_\_

By June we will have completed \_\_\_\_\_ of \_\_\_\_\_ chapters.

What is the student's average? \_\_\_\_\_

Were the lessons supplemented by any of the following?

\_\_\_\_\_ Computer exercise

\_\_\_\_\_ Competition outside of school

\_\_\_\_\_ Other: \_\_\_\_\_

What would be the next course for this student to take in high school?

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**ACADEMIC QUALITIES**

How would you rank the student in the following area compared with students of the same age? Please evaluate the candidate by placing a check in the appropriate column:

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Intellectual curiosity					
Initiative					
Academic performance					
Creativity and imagination					
Motivation					
Willingness to take intellectual risks					
Perseverance and thoroughness					
Ability to organize					
Attitude towards subject					
Academic ability					
Ability to reason abstractly					
Ability to think logically					
Oral expression					
Ability to work in a group					
					continued

Ability to work independently					
Seeks help when needed					
Class participation					
Study habits					
Ability to concentrate					

PERSONAL QUALITIES

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Honesty/Integrity					
Self-esteem					
Self-discipline					
Leadership					
Sensitivity to others' feelings/ respect for individual differences					
Responsibility					
Reaction to setbacks					
Maturity (relative to age)					
Attitude toward self					
Receptivity to others' ideas					
Relationship with teacher(s)					
Peer compatibility					
Sense of Humor					

What are the student's strengths?      What are the student's weaknesses?

As a student \_\_\_\_\_ As a student \_\_\_\_\_

\_\_\_\_\_

As a person \_\_\_\_\_ As a person \_\_\_\_\_

\_\_\_\_\_

If the student handed a paper in late, it would probably be late because the student:

\_\_\_ procrastinates \_\_\_ strives for perfection of expression \_\_\_ has lots of other activities

\_\_\_ does not apply; student's work is never late \_\_\_ other, please explain:

\_\_\_\_\_

How well does the student accept advice or criticism?

\_\_\_\_\_

Within your range of experience, how would you rate the student?

\_\_\_ Truly outstanding \_\_\_ Excellent \_\_\_ Good \_\_\_ Average \_\_\_ Below Average

Are you aware of any special circumstances that affect the student's life at school?

\_\_\_\_\_

\_\_\_\_\_

Does the student attend class regularly? \_\_\_\_\_ Is there a problem with tardiness? If so, please explain:

\_\_\_\_\_

If her academic record is poor, please suggest possible reasons:

\_\_\_\_\_

Does the student have a diagnosed learning disability? If yes, please explain:

\_\_\_\_\_

Are there any comments you would feel more comfortable sharing in a phone call? If yes, please provide the phone number and the most convenient time to call:

\_\_\_\_\_

\_\_\_\_\_

## PARENT/SCHOOL RELATIONSHIP

Parents are an important part of our relationship with the student. Please share with us any thoughts you have regarding the student's family.

How involved are the parents in the school?

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Are parents realistic about their child's abilities?

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---

Which word best describes the parents in regard to their child?

Supportive  Demanding  Controlling  Indifferent

Please explain:

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Additional comments:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

*Again, thank you for your time, effort and the helpful information you provided.*

# ENGLISH *TEACHER*

Name of student \_\_\_\_\_ Applicant to grade \_\_\_\_\_

The items below ask for your sense of this student's emotional and social growth intellectual development and relationships within the school community. Our ability to effectively evaluate this student is helped considerably by your timely and candid insights. All information that you furnish will be kept confidential to the extent the law allows and will not be retained as a part of the student's permanent record. On behalf of the student, we thank you for your cooperation. Please complete this recommendation and return it to the Academy of the Holy Family.

Your name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

What are the first three words that come to mind to describe this student?

\_\_\_\_\_

## COURSE DESCRIPTION

Title \_\_\_\_\_

Is the course sectioned according to ability? \_\_\_ yes \_\_\_ no

If yes, please briefly explain how this course is sectioned and the student's placement:

\_\_\_\_\_

How often does the class meet?

\_\_\_\_\_

What texts are used? \_\_\_\_\_

By June we will have completed \_\_\_\_\_ of \_\_\_\_\_ chapters.

What is the student's average? \_\_\_\_\_

Were the lessons supplemented by any of the following?

\_\_\_\_\_ Computer exercise

\_\_\_\_\_ Competition outside of school

\_\_\_\_\_ Other: \_\_\_\_\_

What would be the next course for this student to take in high school?

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**ACADEMIC QUALITIES**

How would you rank the student in the following area compared with students of the same age? Please evaluate the candidate by placing a check in the appropriate column:

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Intellectual curiosity					
Initiative					
Academic performance					
Creativity and imagination					
Motivation					
Willingness to take intellectual risks					
Perseverance and thoroughness					
Ability to organize					
Attitude towards subject					
Academic ability					
Ability to reason abstractly					
Ability to think logically					
Oral expression					
Ability to work in a group					
					continued

Ability to work independently					
Seeks help when needed					
Class participation					
Study habits					
Ability to concentrate					

PERSONAL QUALITIES

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Honesty/Integrity					
Self-esteem					
Self-discipline					
Leadership					
Sensitivity to others' feelings/ respect for individual differences					
Responsibility					
Reaction to setbacks					
Maturity (relative to age)					
Attitude toward self					
Receptivity to others' ideas					
Relationship with teacher(s)					
Peer compatibility					
Sense of Humor					

What are the student's strengths?      What are the student's weaknesses?

As a student \_\_\_\_\_ As a student \_\_\_\_\_

\_\_\_\_\_

As a person \_\_\_\_\_ As a person \_\_\_\_\_

\_\_\_\_\_

If the student handed a paper in late, it would probably be late because the student:

\_\_\_ procrastinates \_\_\_ strives for perfection of expression \_\_\_ has lots of other activities

\_\_\_ does not apply; student's work is never late \_\_\_ other, please explain:

\_\_\_\_\_

How well does the student accept advice or criticism?

\_\_\_\_\_

Within your range of experience, how would you rate the student?

\_\_\_ Truly outstanding \_\_\_ Excellent \_\_\_ Good \_\_\_ Average \_\_\_ Below Average

Are you aware of any special circumstances that affect the student's life at school?

\_\_\_\_\_

\_\_\_\_\_

Does the student attend class regularly? \_\_\_\_\_ Is there a problem with tardiness? If so, please explain:

\_\_\_\_\_

If her academic record is poor, please suggest possible reasons:

\_\_\_\_\_

Does the student have a diagnosed learning disability? If yes, please explain:

\_\_\_\_\_

Are there any comments you would feel more comfortable sharing in a phone call? If yes, please provide the phone number and the most convenient time to call:

\_\_\_\_\_

\_\_\_\_\_

## PARENT/SCHOOL RELATIONSHIP

Parents are an important part of our relationship with the student. Please share with us any thoughts you have regarding the student's family.

How involved are the parents in the school?

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---

Are parents realistic about their child's abilities?

---

---

Which word best describes the parents in regard to their child?

Supportive  Demanding  Controlling  Indifferent

Please explain:

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Additional comments:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

*Again, thank you for your time, effort and the helpful information you provided.*

# SCIENCE *TEACHER*

Name of student \_\_\_\_\_ Applicant to grade \_\_\_\_\_

The items below ask for your sense of this student's emotional and social growth intellectual development and relationships within the school community. Our ability to effectively evaluate this student is helped considerably by your timely and candid insights. All information that you furnish will be kept confidential to the extent the law allows and will not be retained as a part of the student's permanent record. On behalf of the student, we thank you for your cooperation. Please complete this recommendation and return it to the Academy of the Holy Family.

Your name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

What are the first three words that come to mind to describe this student?

\_\_\_\_\_

## COURSE DESCRIPTION

Title \_\_\_\_\_

Is the course sectioned according to ability? \_\_\_ yes \_\_\_ no

If yes, please briefly explain how this course is sectioned and the student's placement:

\_\_\_\_\_

How often does the class meet?

\_\_\_\_\_

What texts used? \_\_\_\_\_

By June we will have completed \_\_\_\_\_ of \_\_\_\_\_

chapters.

What is the student's average? \_\_\_\_\_

Were the lessons supplemented by any of the following?

\_\_\_\_\_ Computer exercise

\_\_\_\_\_ Competition outside of school

\_\_\_\_\_ Other: \_\_\_\_\_

What would be the next course for this student to take in high school?

---

**ACADEMIC QUALITIES**

How would you rank the student in the following area compared with students of the same age? Please evaluate the candidate by placing a check in the appropriate column:

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Intellectual curiosity					
Initiative					
Academic performance					
Creativity and imagination					
Motivation					
Willingness to take intellectual risks					
Perseverance and thoroughness					
Ability to organize					
Attitude towards subject					
Academic ability					
Ability to reason abstractly					
Ability to think logically					
Oral expression					
Ability to work in a group					

Ability to work independently					
Seeks help when needed					
Class participation					
Study habits					
Ability to concentrate					

PERSONAL QUALITIES

	Outstanding	Good	Average	Below Average	No Basis for Judgment
Honesty/Integrity					
Self-esteem					
Self-discipline					
Leadership					
Sensitivity to others' feelings/ respect for individual differences					
Responsibility					
Reaction to setbacks					
Maturity (relative to age)					
Attitude toward self					
Receptivity to others' ideas					
Relationship with teacher(s)					
Peer compatibility					
Sense of Humor					

What are the student's strengths?      What are the student's weaknesses?

As a student \_\_\_\_\_ As a student \_\_\_\_\_

\_\_\_\_\_

As a person \_\_\_\_\_ As a person \_\_\_\_\_

\_\_\_\_\_

If the student handed a paper in late, it would probably be late because the student:

\_\_\_ procrastinates \_\_\_ strives for perfection of expression \_\_\_ has lots of other activities  
\_\_\_ does not apply; student's work is never late \_\_\_ other, please explain:

\_\_\_\_\_

How well does the student accept advice or criticism?

\_\_\_\_\_

Within your range of experience, how would you rate the student?

\_\_\_ Truly outstanding \_\_\_ Excellent \_\_\_ Good \_\_\_ Average \_\_\_ Below Average

Are you aware of any special circumstances that affect the student's life at school?

\_\_\_\_\_

\_\_\_\_\_

Does the student attend class regularly? \_\_\_\_\_ Is there a problem with tardiness? If so,  
please explain:

\_\_\_\_\_

If her academic record is poor, please suggest possible reasons:

\_\_\_\_\_

Does the student have a diagnosed learning disability? If yes, please explain:

\_\_\_\_\_

Are there any comments you would feel more comfortable sharing in a phone call? If yes,  
please provide the phone number and the most convenient time to call:

\_\_\_\_\_

\_\_\_\_\_

## PARENT/SCHOOL RELATIONSHIP

Parents are an important part of our relationship with the student. Please share with us any thoughts you have regarding the student's family.

How involved are the parents in the school?

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Are parents realistic about their child's abilities?

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Which word best describes the parents in regard to their child?

Supportive  Demanding  Controlling  Indifferent

Please explain:

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Additional comments:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

*Again, thank you for your time, effort and the helpful information you provided.*